



GUAM FOOTBALL ASSOCIATION
REQUEST FOR QUOTATION

REMOVAL OF EXISTING ARTIFICIAL TURF, INFILLS & SHOCKPADS
Guam Football Association National Training Center and
Headquarters

ISSUED

08 November 2022

DEADLINE

5pm on 22 November 2022

Late responses will not be considered.

This Request for Quotation is posted on the Guam Football Association website
<https://guamfa.com/contact-us/team-up-with-us/>

1. INTRODUCTION

The Guam Football Association (GFA) is seeking quotations from qualified and appropriately licensed contractors to remove the existing artificial turf and shock pads from the lower pitch while preserving the sands and pellets for recycling. GFA intends to enter into contract with the selected Respondent within forty-five (45) days of a Notice of Award. Should there be reasons why the contract cannot be awarded within the specified period the time may be extended by mutual agreement between GFA and selected Respondent.

Carefully note that the installation of the new artificial turf is to be competed via separate Request for Quotations, which is also posted with same timelines. Both projects must be fully cooperated to be completed in synchronized manner under GFA Management.

2. DESCRIPTION OF THE WORK

PROPERTY LOCATION

The GFA property is on Lot 10142 NEW, portion of Tract 100, Dededo, as shown below. Please refer to the Attachment 1 – Site Layout.





SITE INSPECTION

A site inspection will be on appointment basis as needed. Follow-on access to the site for additional inspection may be done so by communicating with the GFA office.

SCOPE OF WORK

The Contractor will:

1. Provide labor and equipment to remove 75m x 115m of infills (silica sand and rubber pellets, which will be recycled). A metal storage bin will need to be procured/secured to retain such infills for future maintenance use;
2. Provide labor and equipment to remove 75m x 115m of artificial turf (in same size sections and rolled for easy removal and potential relocation);
3. Provide labor and equipment to remove 75m x 115m of shock pads (properly stacked for easy removal and potential relocation);
4. Distill the infills to remove any debris and to separate the pellets and sands for future distribution to the pitch;
5. During the removal process, preserve and store pavers for future installation;
6. During the removal process, all effort to not disturb or destroy the sub-base surface;

7. Clear any construction debris, tools, and other objects in the work area, and legally dispose offsite. No debris and other objects are to be left on the adjacent property, unless specifically advised by GFA Project Manager;
8. Complete the project by late January 2023 (estimate – dependent on materials for installation shipping details) or early February 2023. This must be coordinated with the installation of the artificial turf schedule.

The Contractor will furnish a proposal, price, and schedule for all materials, labor, and equipment to complete the job. The Contractor will provide method of approach with schedule to complete the scope of work. The Contractor must familiarize itself with all details of the work required, and existing conditions. The Contractor must be an ongoing entity, produce a valid certificate of liability insurance, which must be on hand before work begins. All work will be inspected by GFA.

ADDITIONAL REQUIREMENTS

1. MINIMUM INSURANCE COVERAGE

Contractor will be required to maintain in force a policy or policies of insurance written by one or more responsible insurance carriers licensed to do business in the Territory of Guam that shall insure against liability for injury to and/or death of and/or damage to property of any person or persons, with policy limits. It shall include umbrella coverage for any and all actions of Contractor based on the Operations to be provided and shall name, as additional insured and loss payee, GFA.

2. WORKER'S COMPENSATION

Contractor will be required to provide proof of worker's compensation insurance in coverage amounts required by the Government of Guam for the Operations to be provided that covers Contractor's employees for any on-the-job injuries. Contractor must be willing and able to provide evidence of insurance not later than seven (7) days after receiving Notice of Contract Award.

3. HOLD HARMLESS AND INDEMNIFICATION

Contractor will agree to indemnify, defend and hold GFA, its officers, employees, agents and assigns harmless from and indemnify them against any and all claims, actions, damages, suits, proceedings, judgments, liabilities and associated costs for bodily injury, death or damage to property resulting, in whole or part, from any and all acts or omissions of Contractor, its officers, employees, agents and assigns.

FEE BASIS

This Project will be paid on a **lump sum basis**. The payment will be made in accordance with the terms of the contract at the end of the project once all work has been completed by the Contractor and approved by GFA. A payment retainage of ten (10%) percent of the total project cost will be held by GFA pending satisfactory completion of all project tasks and a final inspection of all sites.

INSTRUCTIONS

1. Provide total cost on all requirements as outlined in this RFQ by each line item. GFA reserves the right to clarify pricing with the affected contractors. Additionally, if a Contractor is proposing above basic requirements to provide enhanced capabilities, please state these enhancements in the quotation.

2. The Contractor agrees that failure on its part to include all cost related to the project will not be accepted by GFA as an acceptable justification to re-quote the quotation. Contractor acknowledges that the original quotation and costs provided stand. **However, the Contractor has the option of withdrawing a quotation at any time until a final contract is executed.**
3. GFA reserves the right to cancel or renegotiate the purchase any time prior to an order being submitted.
4. Delivery and installation time must be acknowledged, and must be met. If time varies on specific items proposed, the contractor shall so state the specific schedule for delivery and installation of fencing. Once a contractor has been selected for award, GFA reserves the right to renegotiate delivery terms based on changing situations.
5. The Contractor shall provide within the quotation the detailed breakdown of the above work scope.
6. GFA reserves the right to negotiate terms and scope of work with the highest ranked Contractor. If an agreement cannot be negotiated, GFA reserves the right to negotiate with any other Contractor.
7. Any evidence of agreement or collusion among contractors acting to illegally restrain freedom of competition by agreement to propose a fixed price, or otherwise, will render the quotation of such Contractor's void.
8. GFA will not reimburse Contractors for any costs involved in the preparation and submission of quotations. Furthermore, this RFP does not obligate GFA to accept or contract for any expressed or implied purchases.

3. RESPONSE FORMAT & CONTENT

At a minimum, the following must be included with all responses:

1. Cover Letter, which should provide information about the qualifications and experience
2. Copies of all current licenses required to complete the work
3. Minimum three (3) references for services similar to this project, at a minimum provide the following:
 - a. Company Name
 - b. Location where the services were provided
 - c. Contact person including telephone number/email
 - d. A complete description of the service type
 - e. Dates the services were provided
4. Disclosure of any relations to the GFA Executive Board Members (<https://guamfa.com/contact-us/meet-the-executives/>). If none, please declare in writing that there are no conflict with any of the GFA Executive Board Members.
5. Detailed quotation of work scope
6. Completed and signed GFA Bid Form

Quotations can be submitted electronically via email: cheri.stewart@theguamfa.com or an arranged drop off of sealed envelope by hand delivery to following office. Coordination must be made via communication with Ms. Cheri Stewart at 671-688-1279 or email listed above.

By Hand Delivery:

ATT: Ms. Cheri STEWART
Guam Football Association Offices
230 Harmon Loop Road
Hwy 27, Dededo

TYPE OF PROCUREMENT	Competitive Negotiable Bids
REPORTING	Report directly to GFA
OPENING DATE FOR RFP	08 November 2022
POSTING OF RFP	https://guamfa.com/contact-us/team-up-with-us/
QUESTIONS/CLARIFICATIONS	Cheri Stewart: 671-688-1279
CLOSING DATE	<u>5pm on 22 November 2022</u> Submittals after this deadline may not be accepted.
CRITERIA FOR AWARD	The Contractor will be selected based on the best value, by considering factors such as quality, past performance, delivery time, etc. Should a contractor not provide the lowest price be selected, the basis for the selection shall be documented.

BID FORM

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Guam Football Association National Training Center and Headquarters

Name of Bidder: _____

Principal Contact Person: _____

Address: _____

Email: _____

Contact Phone: _____

Bid Quotation Amount: _____

Time of Performance: _____

Signature: _____ Date: _____

Name: _____

Title/Position: _____